



Solicitation Information

February 4, 2016

Addendum #1

RFP #7550229

TITLE: Textile Composition and Condition Analyses and Treatment Proposal Services for the Rhode Island State Battle Flag Collection

SUBMISSION DEADLINE: February 29, 2016 at 11:00 AM (EST)

IMPORTANT – PLEASE TAKE NOTE:

Because this is a Mandatory Pre-Proposal Conference, the vendor or vendor's representative MUST be present and Sign In, in order to submit a proposal.

Date and Time: Friday, February 12, 2016 at 10:00 AM (EST)

Location: Dept. of Administration, One Capitol Hill, Providence, RI (Second Floor, Conference Room "C")

The meeting will then continue as a walkthrough occurring in the North and South foyers at the Rhode Island State House, 82 Smith St., Providence, RI.

Below is a Tentative Schedule of Deliverables

TENTATIVE SCHEDULE:

RFP Announcement:	1/29/2016
RFP Responses Due to Purchasing:	2/29/2016
Firm Selection:	3/6/2016
Work Starts (Contract Signed):	4/5/2016

Provide a schedule for all activities to the Department for review.

Schedule must include the following:

- Timeline for removal of all flags from all six (6) cases at the State House
- A plan for transportation of the flags from the State House to the Conservation Facility
- Timeline for the assessment of each of the seventy-eight (78) flags, staffs, and attachments
- Timeline for photography of each of the seventy-eight (78) flags, staffs, and Attachments Submission (12 hard copies and 1 digital) 4/12/2016

Draft report and photographs due
Submission (12 hard copies and 1 digital) 9/20/2016

Comments from the State on draft report 10/18/2016

Final report submitted for review
Submission (12 hard copies and 1 digital): 11/9/2016

Comments from the State on final report 11/23/2016

Final, hard-copy report delivered 12/7/2016

Storage, monitoring, inspection and bi-monthly written reports